



॥वसुधैव कुटुम्बकम्॥

Symbiosis Institute of Management Studies (SIMS)
(For Defence Personnel and their dependants)
Range Hills Road, Khadki, Pune - 411020
Tel No. 30213216 /286, Fax: 30213333

Constituent of Symbiosis International University

(Established under section 3 of the UGC Act 1956, vide notification No. F.9.12/2001-U.3 of the Govt. of India)

Accredited by NAAC with 'A' grade

Application Form for Full Time PGPM 2017-18

1. Name of Applicant: (In Block Letters) (First Name) (Middle Name) (Last Name)

2. Date of Birth of the Applicant: (Day) (Month) (Year)

3. Blood Group: Sex (M/F)

4. Name of the Parent/Spouse (In Block Letters) (First Name) (Middle Name) (Last Name)

Affix recent passport size colour photograph & sign across it

5. First name of Mother 6. Religion

7. Emergency Contact/Mobile No:

Email for Correspondence:

Table with 2 columns: Present Address (For Correspondence) and Permanent Address. Includes fields for Pin, Telephone, Mobile No, and E-mail.

## 8. Academic Record

Qualification	Degree Details	University /Institute	State	Year awarded DD/MM/YYYY	Subjects/ Specialization	Class/ Division	Marks obtained / Grant Total	% of Marks
10th								
12th								
Graduation								
Post-Graduation								
Others								

### Note:

1. Please attach attested/self-attested copies of all relevant certificates, degree and Marksheets along with application form.
2. Eligibility - Bachelor's degree from statutory/recognized University with minimum of 50% marks and 4 years of work experience after graduation

## 9. Co-Curricular Activities, Honors & Interest.

(Please indicate achievements & awards, if any. Attach a separate sheet, if required.)

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## 10. Work Experience Details (Starting from Last Organization worked with)

Organization	Designation	Duration in Months	From	To	Area- Finance/ Operations/Marketing/ Management/HR/IT/IB & others

### Note:

1. Please attach attested/self-attested copies of all work experience certificates and relieving letter/grant of leave from last organization
2. Eligibility - minimum 4 years of work experience after graduation

**11. Please indicate your choice for specialization in PGPM Course.**

Finance  Human Resource  Marketing  Operations

**12. Preferred date for Personal Interaction and Presentation**

(Please refer to point 5 Important Dates of Admission Process for PGPM 2017 - 18 Batch)

**13. How did you come to know about SIMS & the PGPM Programme?**

Newspaper  Mention the name of Newspaper

Friends & Relatives  Website

Any other

**14. Declaration by the Candidate:**

1. I hereby declare that all the particulars stated in this application form are true to the best of my knowledge and belief and I will produce all relevant documents in original during the selection procedure.
2. I have read the SIMS Prospectus- 2017 already held on web site [www.sims.edu](http://www.sims.edu), the admission procedure and I shall abide by them. In the event of suppression or distortion of any fact made in the application form, I understand that I will be denied the opportunity to be admitted to SIMS and my admission will stand cancelled. I also understand that the decision of SIU regarding my admission will be final and binding to me.
3. I understand that I will be granted provisional admission and I am required to submit all the academic certificates/marks sheet and Work Experience certificates and relieving letter from last organization. Failure to do so or in case of not meeting the required criteria as mentioned by 30 Aug 2017 will automatically result in cancellation of my admission and I will not register for the programme.
4. I understand that ignorance of rules cannot and will not absolve me of my duties and responsibilities.
5. I undertake to abide by the rules and regulations of the University.
6. I understand that 75% attendance is compulsory. If I fail to maintain, I will not be allowed to appear for term end examination.
7. I am aware of University policy towards ragging and punishment to which I am liable if found guilty of ragging.

8. I am aware that Symbiosis International University does not accept any donation or capitation fees. I declare that I have not paid any sum of money to anyone, within or outside Symbiosis International University for any unfair gratification. Should any such incident come to the notice of the authorities of SIU, I understand that my admission shall be cancelled at any stage of the programme and no refund of fees would be permissible.
9. I have gone through the eligibility criteria in respect of various categories of admission to SIMS & if I am found to be ineligible at any time, my admission would be cancelled.
10. In case of Change in Address or Contact number, I will be intimating the same to admissions department

Place: \_\_\_\_\_

Signature of the Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

### For Office Use only

Verified the following listed documents and approved for provisional admission.

Sr. No	Particular	Yes /No	Remark
1	Graduation Mark sheets		
2	Degree Certificate/Provisional Certificate/Passing Certificate		
3	Proofs of 4 Years of Work Experience		

Date:

Place:

Checked By

Approved By

Dy. Director

## **IMPORTANT INSTRUCTIONS TO CANDIDATES FOR FILLING UP AND SUBMISSION OF FORM TO SIMS**

1. Please read the application form carefully, download it, get print out and fill it up properly.
2. Registration fee is Rs. 1500/-. Payment to be made through Demand Draft in favour of “Director SIMS” payable at Pune or by cash. In case of cash payment, cash along with print of form duly filled will be submitted by hand to the Accounts Department, SIMS.
3. Candidate to ensure the filled form to be supported with the following documents:
  - (a) Attested copy of all mark sheets year/semester wise for 10<sup>th</sup>(SSC), 12<sup>th</sup>(HSC) or Diploma(equivalent), Graduation and Post-Graduation diploma/degree(if held) to be attached.
  - (b) Work experience certificate duly attested or initial appointment letter and last salary slip duly attested if work experience certificate is not held. Those who are in the employment, work experience will be counted till 31<sup>st</sup> May 2017. Students on sabbatical are required to submit grant of leave.
  - (c) Send the application duly filled with above documents by post/courier to the under mentioned address / submit it by hand.

### **(APPLICATION FORM FOR ADMISSION TO PGPM PROGRAMME 2017-18 Batch)**

The Director,  
Symbiosis Institute of Management Studies (SIMS)  
Range Hills Road  
Opposite Station Workshop EME  
Khadki, Pune 411 020  
020-30213216/286

4. Candidate to ensure and bring valid photo identity proof and all original marks sheets/degree/work experience certificates for verification at the time of Personal Interview.
5. **Important Dates of Admission Process for PGPM 2017 - 18 Batch\*:**

<b>Admission Process</b>	<b>Dates</b>
Last date of Submission of Application Form	15 <sup>th</sup> May 2017
Selection process - Personal Interaction	December 2016 - 10 <sup>th</sup> & 17 <sup>th</sup> January 2017 - 7 <sup>th</sup> & 21 <sup>st</sup> Jan February 2017 - 18 <sup>th</sup> & 25 <sup>th</sup> March 2017 - 4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup> & 25 <sup>th</sup> April 2017 - 1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup> & 29 <sup>th</sup> May 1 <sup>st</sup> - 15 <sup>th</sup>
Admission list of selected candidates	20 <sup>th</sup> May, 2017
Last date for payment of 1st installment of fees	30 <sup>th</sup> May, 2017
Commencement of Programme	6 <sup>th</sup> June 2017

\*Subject to approval/changes by SIU.