Issue of Duplicate Diploma Certificates & Mark sheets

- Year 2008 onward Batches conducted under Symbiosis International University (SIU) to be referred to SIU as per their instructions on website www.siu.edu.in or contact 020-39116224/25.

- The procedure of issue of above mention documents will be on follows for PGDM 1993 to 2007 Batches:-

  - Application for issue of duplicate Diploma Certificate or Mark sheet (PGDM) with reason signed by the candidate and affidavit on Rs.100 stamp paper notarized or FIR.
  - Photocopy of certificate (If held) & mark sheets with the application.
  - Father’s Name & Date of Birth of Candidate. (for Duplicate Diploma only)
  - Rs. 1500/-, processing fee for issue of duplicate Certificate/Mark sheets and add Rs. 250/- postal/courier charges with in India.
  - Minimum 15 days’ time would be required to complete the duplicate issue process.
  - You may send payment of the fees through DD made in favor of "Director SIMS" payable at Pune or pay in cash with the Accounts Department.